

OFFICER DECISION NOTICE



Reading
Borough Council
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This notice is to be used for the following types of officer decisions. (Select one option).

☒ **A.** Decisions taken by officers under a specific express delegation from Council or a Committee.

☐ **B.** Decisions taken by officers under a general delegation from Council or a Committee, which relates to (i) a permission or a licence, or (ii) the rights of an individual, or (iii) a contract or expenditure over £100,000.

1. Title of decision:	Six Month Extension for the Trial Environmental Enforcement Partnership Contract 2025-26/27
2. Date of the decision:	20 July 2026
3. The decision maker:	Interim Director for Environmental and Commercial Services

4. Decision details:

The Council currently has a contract in place with **Kingdom Local Authority Support/Kingdom Services Group (company no. 02795197)** for a 12-month Trial Environmental Enforcement Partnership, which includes an option to extend the contract by a further six (6) months.

The original contract was awarded directly to Kingdom Services Group Ltd (KSGL) via the ProcurePublic Security Services Framework and Waking Watch Framework. The contract includes a **6-month extension option at no additional cost**, which would extend the service until end of February 2027.

5. Reasons for the decision:

The decision is to exercise the extension option within the existing contract for a further six (6) months to ensure continuity of service during the transition period until the new contract is in place.

It was agreed by the Policy Committee on 15 June 2026 that the Council would procure and enter into a new contract for an Environmental Enforcement Partnership for a period of three (3) years.

6. Alternative options considered (if any) and rejected:

Joining an alternate Framework Contract was considered. However, this option was discounted due time constraints and likelihood of higher costs associated with engaging an alternative contractor.

7. List of open Background Papers:

None.

8. List of confidential or exempt Background Papers:

None.

9. Any other matters taken into consideration:

☐ Legitimate expectation of consultation	☐ Procedural requirements
☐ Public Health implications	☒ Environmental or Climate Change
☐ Health and Safety	☐ Risk Management implications
☐ Transparency of Information (FOI etc)	☐ Privacy Impact Assessments
☐ Human Rights Act Duties	☒ Equality Impact Assessment
☐ Corporate Parenting	☐ Community Safety
☐ Regulatory duties	☐ EU withdrawal
☐ Armed Forces Covenant	☐ Other

Details of the matters taken into account:**10. Legal considerations**

Legal support for this project to be provided by Legal Services. All relevant legal considerations have been taken into account.

The Council has a duty under the Environmental Protection Act 1990 and associated statutory guidance to maintain a clean, safe, and healthy environment for public.

11. Financial considerations

Budget approved via the Policy Committee 15 June 2026

12. Internal consultations

Legal Services
Procurement Hub
Waste Management Team

Sections 13 - 18: To be completed only for Decision A (express delegation from a Committee)

13. The name of the Committee:	Policy Committee
14. Date of the meeting:	15 June 2026
15. Minute number:	6(2)
16. The delegation given by the Committee:	The Executive Director for Economic Growth & Neighbourhood Services in consultation with the Lead Councillor for Environmental Services and Community Safety, the Director of Finance, and the Director of Legal and Democratic Services to procure and enter into a contract for an environmental partnership for a period of 3-years, with an estimated value of £300k per annum.
17. The name of any member of the committee who declared a conflict of interest in relation to the decision:	NA
18. Any Councillor or officer required to be consulted prior to the exercise of this delegation and details of their response.	Lead Councillor for Environmental Services and Community Safety Director of Finance Director of Legal and Democratic Services